

22<sup>nd</sup> November 2018.

Dear Councillor,

A joint meeting of the Recreation and General Purposes/Cemetery Management Committees will be held in the Council Meeting Room at 8.00 p.m. on Wednesday, 28<sup>th</sup> November 2018.

The main business of the meeting will be to consider estimates for the financial years 2019-22. Papers for the meeting are enclosed.

The agenda is appended.

Yours faithfully,

Philip Laughton  
Clerk to the Council

#### AGENDA

1. Declarations of Interests and requests for dispensations
2. Factors affecting the Council's budget over the period 2019-22: Clerk to report
3. To consider estimates of expenditure to the end of 2018-19 (see papers A)
4. Review of Rents (see paper B)
5. Review of Cemetery Charges (see paper B)
6. Review of Risk Assessment (see paper C)
7. Review of Assets and value (see paper D)
8. Review of Insurances (see paper E)
9. Review of salaries and staffing (see paper F)
10. Review of Training (see paper G)
11. Review of standing orders, subscriptions and other recurring contracts (see paper H)
12. Review of banking arrangements: Clerk to report
13. Review of s106 project: Clerk to update.
14. To consider a draft budget for 2019-20; 2020-21; 2021-22 (see paper I)
15. To consider the precept for the civic year 2019-20 (see paper J)
16. Planning Applications (if any)