

9th May 2019.

Dear Councillor,

The Annual Meeting of the Parish Council will be held at 8.00 p.m. in the Council Meeting Room on Wednesday, 15th May 2018.

The agenda is appended.

Yours faithfully,

Phil Laughton

Philip Laughton
Clerk to the Council

AGENDA

1. Election of Chairman for ensuing year and signing of Acceptance of Office
2. Election of Vice-Chairman for the ensuing year and signing of acceptance of office
3. Signing of Acceptance of Office forms by Councillors. (see separate sheet)
4. Register of interests and clarification of paperwork required following election: Clerk to report
5. Declaration of Councillor's interests and requests for dispensation
6. Minutes of Annual Meeting held on 18th May 2018 (see separate sheet)
7. Review and Adoption of Standing Orders (see separate sheet)
8. Review and Adoption of Financial Regulations (see separate sheet)
9. Delegation of Powers to Standing Committees (see separate sheet)
10. Election members of Standing Committees:
 - a) General Purpose and Cemetery Management Committee
 - b) Recreation Committee
 - c) Any other committees as agreed in item 8
11. Appointment and reports (if any) of Representatives to Other Bodies:
 - a) Village Hall Management Committee
 - b) Alex Neal Charity
 - c) Leicestershire and Rutland Association Local Councils representative at Annual General Meeting on 15th June 2019 (see separate sheet)
12. Delegation of authority for staff to act (see separate sheet)
13. Consideration of the Council being eligible to exercise the general powers of competence (see separate sheet)
14. To approve Schedule of Meetings for the forthcoming year. (see separate sheet)
15. Awards for Services to the Parish. (see separate sheet)
16. Approval of Internal Auditors' report and action arising (see separate sheet)
17. Approval of Annual Governance Statement (governance statement enclosed)
18. To approve and sign Accounts for Audit (statement of accounts enclosed)
19. Policies and key documents for the Parish Council (include Grievance Procedure) (see separate sheet)
20. Review of spending under section 137. (see separate sheet)
21. Granting of Chairman's Allowance (see separate sheet)
22. Annual Salary Awards 2018-19 (see separate sheet)
23. Appointment of Internal Auditor for 2019/20
24. Review of Asset Register (see separate sheet)
25. Insurances renewal and review (see separate sheet)
26. Planning Applications