

Queniborough Parish Council

1. Location

Queniborough Parish Council is situated 7 miles north east of Leicester on the Melton Mowbray Road. It is a Parish Council serving a village of 3,000 people.

2. Buildings and Land

The Council owns two parks and leases a cemetery.

George V Playing Field, Coppice Lane is approximately 4.5 acres. It is a general leisure park with one tennis court, one basketball area with goal net; a children's play area; six pieces of outdoor gym equipment and two metal goal posts for casual football. There is a small 'environmental area' facing the Queniborough Brook. This is kept fenced off. The park has two or three village events on it each year. These events are not organized by the Council but run by local village charities and subject to Council guidelines for risk assessment and insurance etc. The play area has an independent safety inspection each year.

Rearsby Road Playing Fields, is a general public park of about 5 acres that has space leased to Queniborough Football Club. They have the use of the Council's storage shed; the use of the park for a senior and a training pitch and land for changing facilities. The storage shed is 34 sq m and built of blocks with corrugated roofing and metal security doors.

Both parks are fenced and gated with vehicle access via a RADAR key. They both have footpath access.

Cemetery, South Croxton Road. The Council leases the land from Charnwood Borough Council. It is managed by the Parish Council. It has a small brick built shed of 3.24 sq m and a wooden storage shed.

Parish Office. The Council has a parish office on land leased from the Queniborough Village Hall Committee. It is 56 sq metres, single storey and made of brick with a tiled roof. This comprises a small kitchen, toilet, clerk's office and the meeting room for the Council. The Parish Office is open two days a week and has two evening Council meetings there each month. The office has a burglar alarm system linked to a remote call centre. It has electricity but no gas supply. The office is open on Wednesdays and Thursdays from 10am to 4.30pm.

The Council also has the care of a few small areas of common land in the village.

3. Personnel

3.1 Councillors.

The Council has ten Councillors.

3.2 Staff

The Council employs three staff. The Parish Clerk (12 hours per week); Deputy Clerk (11 hours per week); Cemetery Clerk (4 hours per week). Normally, the Clerk and Deputy Clerk work at the Parish Office. The Cemetery Clerk works from home.

3.3 Contractors

At present the Council employs two main contractors. A Gardener/Handyman work for the Council for a total of 20 hours per week. A mowing contractor mows the two parks, the village's green verges and jitties, and the cemetery. The green verges and jitties are mowed by the Parish Council under an annual agreement with the County Council Highways department.

The Council also uses contractors for various work including tree work. All contractors operate to the Council's guidelines for contractors and have to file copies of public liability insurance with the Council.

3.4 Volunteers

The Council has insurance for one volunteer.

Further information about the Council can be found on its website
www.queniboroughpc.org.uk

Philip Laughton
Clerk
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