

## QUENIBOROUGH PARISH COUNCIL

Minutes of the General Purposes and Cemetery Management Committee held at 7.30 pm on Wednesday, 27<sup>th</sup> January 2021. The meeting was held via Zoom under LAPCP Regulations 2020 Part 2 Reg 5 (1)

**PRESENT:** Mrs M Winterton (in the Chair)  
Mrs G Scothern  
Mrs S McKenzie  
Mr S Wright  
Mrs P Jones

Mr P Laughton (Clerk)  
Mrs R Barlow-Skinner (Deputy Clerk)  
Mrs P Lane (Cemetery Clerk)

Apologies: Mr C Payne

Prior to the meeting the Clerk read out the procedure governing meetings via videoconferencing.

**7008 Declaration of Councillor's interest and requests for dispensation**

None.

**7009 Matters arising from The General Purposes and Cemetery Management Committee held on 30<sup>th</sup> September 2020**

6998/6949/6694. Incinerator. This still remains outstanding.

6998/6949/6798. Garden of Remembrance. The tree roots still need to be removed and the membrane has not been put down yet.

The bulbs have now been planted and the grass protective matting has been put down.

**RESOLVED:** Mrs Lane to order and get advice on the best way of planting it.

6998/6949/6798. Land drain has been working well on the whole and the outside part of the drain is due to be cleared which should make a difference.

6998/6950. Tree tags. These have now been received. Clerk waiting for good weather to put these on the trees in the Cemetery.

6998/6950. Wildflower Meadow.

**RESOLVED:** This has been mowed and the cuttings have been removed.

6998/6950. Noticeboard.

**RESOLVED:** Notice board now up.

The Clerk asked if the committee would agree to get quotes for a swing gate to the work compound

**RESOLVED:** that this be agreed and that the Clerk to get quotes.

**7010 Cemetery Management Report**

1. Garden of Remembrance Plan – The Garden of Remembrance still needs some attention, advice still needed about what things to plant. The gravel and routes still need to be removed and shrubs will need to go in soon.

**RESOLVED:** Mrs Lane to ask the Gardener/Handyman to do this by 4<sup>th</sup> February and sign off his worksheet. The Clerk will contact Queniborough in Bloom to advise on planting new shrubs.

2. Report on two new Yew trees

Quotes now received, it was agreed that a smaller tree would be easier to establish and grow more quickly

3. Outstanding Items for work programme

**RESOLVED:** a) that Mrs Lane and the Clerk will continue to meet with the Gardener/Handyman.

b) that the Gardener/handyman's timesheets must be handed in weekly and start and finish times must be put on.

**7011 Requests for Memorials.**

One bench request has been received.

**RESOLVED:** that the request for a bench should be agreed.

**7012 Correspondence**

None.

**7013 Policy Review**

The following Council policies were reviewed.

- Complaints Procedure.
- Staff Harassment
- Guidance for Contractors
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The policy documents were looked at and discussed.

**RESOLVED:** That the policies should remain unchanged.

**7014 Planning Applications**

P/20/2015/2. Demolition of detached garage outbuilding, and the erection of a two-storey side extension and single-storey side and rear extensions to the host dwelling house (revised scheme, P/20/1648/2 refers). 8 Barkby Road, Queniborough.

**RESOLVED:** that the Council restates its comments on P/20/1648/2, that it considers this an overdevelopment of the plot that there is inadequate parking for the size of the development. It would particularly like neighbours' comments (if any) to be taken in to account.

P/20/2288/2 Proposed single storey extension to rear and side of dwelling. 27 Avenue Road Queniborough Leicestershire LE7 3FB

**RESOLVED:** that the Council has no objection to this application but would like neighbours' views (if any) to be taken in to account.