

QUENIBOROUGH PARISH COUNCIL

Minutes of the Parish Council Meeting held at 3.00 pm on
Wednesday 29th April 2020. The meeting was held via Zoom under LAPCP Regulations 2020 Part 2 Reg 5 (1)

PRESENT:

- Mr S Wright (in the Chair)
- Mrs P Jones
- Mr B King
- Mr N Morton
- Mr C Payne
- Mrs G Scothern
- Mrs M Winterton

Apologies were received from Mr Aynsley, Mrs Curtis, Mrs McKenzie

CLLrs Daniel Grimley, Charnwood Borough Council and James Poland, Leicestershire County Council, and Sgt Christopher Wharton, Leicestershire Police sent their apologies and reports in to be read out.

Prior to the meeting the Clerk read out the procedure governing meetings via videoconferencing.

6859 Declaration of Councillor's interest and requests for dispensation

Mrs Jones declared an interest in item 6866. Adoption of Neighbourhood Plan,

6860 Minutes of the Parish Council meeting held on 18th March 2020

RESOLVED that the minutes be signed as a true record.

6861 Matters arising from those minutes

There were no matters arising

6862 Consideration and approval of decisions made under delegated powers (minute 6841)

The Clerk reported that the following decisions had been made:

- The acceptance of quote for tidying Cemetery Remembrance Garden £260
- Buying of lanyards and badge holders for Queniborough Coronavirus volunteers. £39.99
- Zoom for business subscription 9.99 for 12 months.
- Payment of accounts on 16th April as papers

RESOLVED: that the decisions made under delegated powers be approved

6862 To consider planning applications and planning matters

No new applications had been received.

6863 Correspondence Received

Items for discussion/comments

Resident re Local History

RESOLVED: that the Clerk should write to the resident to give the Council's thanks and explain that the project was put on hold during the current pandemic.

Items for Councillors information:

Request for Lanyards and badge holders from Queniborough Coronavirus support group (see Clerk's report)

Wheelie bin contract price to go up by £0.96 per lift.

A list of other items received are filed with the minutes

6864 Report from QVHMC Representative

Mrs Scothern had circulated her report prior to the meeting.

The hall has now been closed according to Government's guidance. The floor repairs have been completed. The secretary is looking into how the running of the village hall can continue over the lockdown period. The hall has enough reserves to cover at least six-months of lock down. CCTV training was suspended due to social distancing measures.

The proposed Community Garden was discussed. The chess set had been removed from the plan and an extra bench added. The permeable surface was the best to enable access for those with disabilities. Mr Morton had suggested that the garden be dedicated to NHS and keyworkers. There followed a long discussion on the garden and the problems of grant funding at the current time. The use of the s106 money for the renovated toilet block was discussed. £2,000 had already been allocated by the Parish Council for this work.

RESOLVED: that the Clerk should ask Charnwood BC if s106 money for a toilet refurbishment would be supported and when the deadline is for the spending of the money.

6865 Neighbourhood Plan for Queniborough Update

Mrs Jones' report had been circulated ahead of the meeting. Due to lockdown the Steering Group is meeting via email. Work continued on the grant finance for the final phase of the plan (£2,295) and the final minor changes to the plan. Once the plan is adopted the consultants will need to produce a Basic Conditions Statement and Consultation Statement for the plan. In response to Mr Wright, Mrs Jones said she believed that the plan dealt with all matters raised during consultations.

6866 Adoption of Neighbourhood Plan

Mr Wright asked about the timescale and legal weight of the plan. Mrs Jones said that because of the current restrictions, there will be no referendums on Neighbourhood Plans until May 2021, however once the plan is adopted it will start to carry weight and can be quoted in comments on any planning application.

RESOLVED: that the Parish Council approve the Queniborough Neighbourhood Plan, version 3a, for submission in accordance with Part 5, Regulation 15 of the Neighbourhood Planning (General) Regulations 2012

6867 Progress on S106 projects

The Clerk reported on progress:

Village Hall Community Garden. This had been dealt with at item 6864.

Older children's play equipment, King George V Playing Field. The money for this has been signed off and the order placed and acknowledged.

Scout Hut. Once this open, a joint Parish Council and Scout Committee will need to be set up to monitor the community use part of the agreement.

RESOLVED: that the Clerk should ask the playground equipment suppliers how long it would be, once the restrictions are lifted, for our equipment to be installed.

6868 Coronavirus. Council contingency plan review, new regulations and standing orders changes, rescinded delegated powers and future meetings

RESOLVED: that the following actions be agreed:

- a) That the delegated powers agreed at the March meeting (minute 6841) be rescinded
- b) That the amended (Covid 19) standing orders be adopted
- c) That the Council will meet on the dates already agreed but at 3pm. Council 20th May. Annual Meeting 27th May.
- d) That Committees will not meet during the current restrictions
- e) That the Annual Parish Meeting, to be held on May 27th, is not covered by the new, virtual meeting regulations and will therefore not be held.

6869 Insurance renewals

The Clerk explained that the current three-year contract is coming to an end. Our brokers will go out to the market but normally the Clerk would also seek quotes from other companies that the broker does not deal with. Given the current workload, the Clerk asked if Council would agree to just look at quotes our broker and deal with this year's insurance as an extension to the three-year contract.

RESOLVED: that Council will consider quotes from our current broker for this year's insurance renewal.

6870 Accounts for Payment and financial report

Payments up to 16th April 2020 amount to £12,073.18. This included a £7,052.10 repayment to Groundwork UK for unspent Neighbourhood Plan funding. These payment had been made on 17th April under delegated powers (6862 refers)

6871 Clerk & Gardner/Handyman's Report on Work in Progress

The Clerk had circulated his and the Gardener/Handyman's report on work in progress.

Mr Wright asked the Clerk if he was managing the workload with the Assistant Clerk. The Clerk said that once the Neighbourhood Plan funding request had been sent in, his next major task was the end of year and 2020/21 finances. Mr Wright said the Clerk must ask for help if required.

Items raised:

- The bench still needs to be ordered for Queniborough Road
- The Gardener/Handyman is mainly painting fences, weeding and spraying
- The war memorial needs attention: weeding, cleaning and old wreaths removing
- A new poppy wreath should be ordered for the war memorial
- VE day celebrations will not taking place at present, due to restrictions but some virtual, 'socially distanced' celebrations are taking place in individual properties
- Tree work at the park and cemetery, and work on the fencing and memorial garden
- Chain for the swing had been ordered but not fitted.
- The condition of the potholes on Main Street needs reporting

RESOLVED: that the current work should be undertaken.

6872 Information items for the website/Gazette

Mrs Jones thanked the Clerk for all the work done on updating the Neighbourhood Plan page on the website ready for the next, inspection stage.

Mrs Jones also clarified that the Queniborough Gazette is not currently being published because of the lockdown.

6873 Chair's Announcements

Mr Wright said he had no announcements but wished to thank everyone for their attendance. He said some Councillors did have problems with getting on to the meeting and he hoped these may be resolved by the next meeting.

6874 Items for discussion at the next meeting

- How to get 30mph flashing signs
- Awards for volunteers during the Coronavirus pandemic